



International
Carbon
Registry

ICR program advisory panel (PAP)

Summary

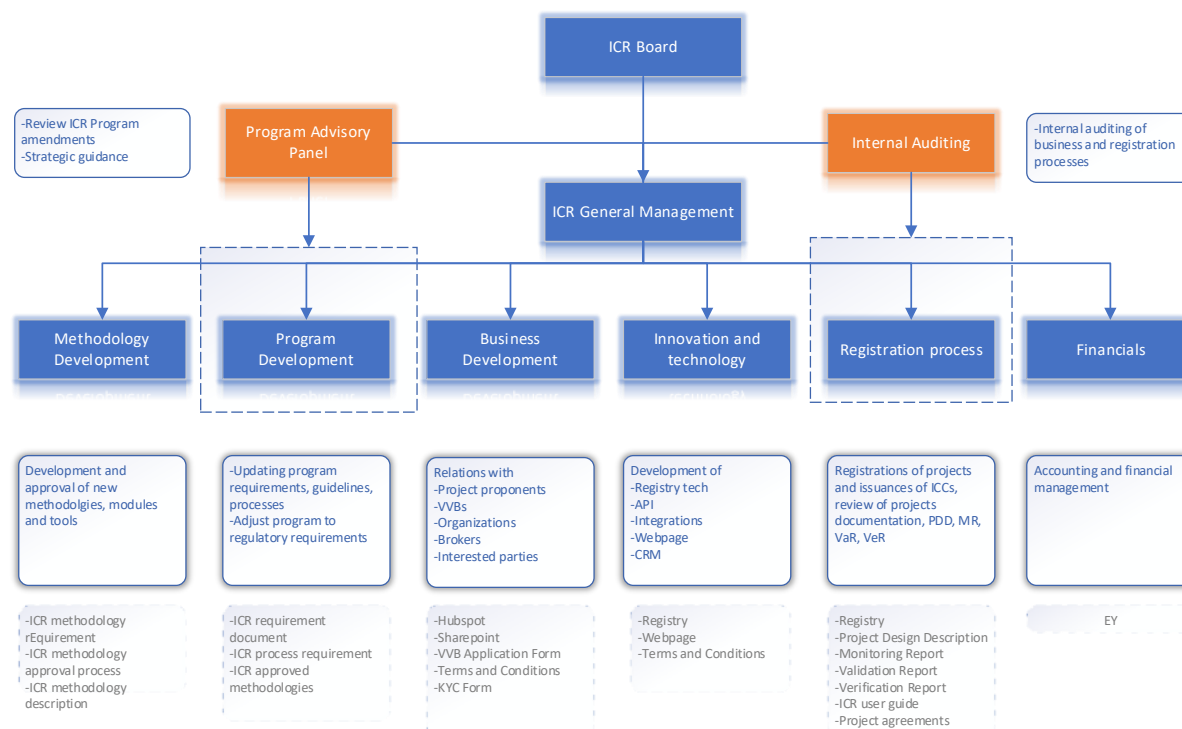
ICR serves as a framework for climate projects of any size where environmental integrity is promoted with credibility, consistency, and transparency of quantification, monitoring, reporting, validation, and verification

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Introduction

The International Carbon Registry (ICR) is a voluntary climate action initiative promoting effectiveness in climate financing while safeguarding environmental integrity. ICR sets out requirements for climate action projects and delivers a platform for the registration and issuance of tradable carbon credits, allowing organizations to offset or directly list carbon credits for sale on an exchange in a transparent and publicly accessible manner.

The purpose of this document is to structure how technical input from the Program Advisory Panel (PAP) members is delivered to the ICR Board, specify what task to provide, govern the structure of work, and set competence criteria for members of the PAP.



ICR Program Advisory Panel

The PAP is a group of carefully selected and highly competent technical experts on climate solutions and carbon markets. They provide consultation and advisory to the ICR for its operations to ensure the maintenance and operation of a transparent and trustworthy GHG program that is effective and efficient for all users and stakeholders.

The PAP functions are to provide the ICR with guidance and recommendation through consultation on the strategic direction and development of the ICR program. The roles of the PAP are:

- Provide advice on enhancements and strategic direction of the ICR program and its procedures.
- Review processes related to the registration of climate projects and issuance of carbon credits.
- Review and provide advice to draft documentation regarding establishing, revising, or withdrawing requirements, operational guidelines, and clarifications for climate projects to register and issue carbon credits.
- Provide advice and recommendations to ICR regarding need and priority areas for revisions and amendments to requirements, operational guidelines, procedures, etc., for the operation of the ICR program.

- Provide insight into the needs of stakeholders.

Attributes of members of the PAP

The PAP consists of 3 – 5 technical experts, referred to as members. Members shall possess strong knowledge about the ISO 14060 family of standards, and GHG program procedures, including the development of projects, application and development of methodologies, modules, and tools, and the responsibilities of validation/verification bodies. They shall be familiar with trends in carbon market dynamics, e.g., policies, organizational demand, and the market mechanism. Members can be project proponents, users of carbon credits, organizations, and auditors.

Procedures of the PAP

PAP operates under the guidance of the ICR board. General management operates further under the guidance of the ICR board regarding activities under the ICR board's responsibility.

Membership to the PAP is open for application, and members are selected from a roster of applications. The ICR board is responsible for selecting members of the PAP and shall promote gender and regional balance. The ICR board shall appoint members with a due account from a recommendation from ICR general management. Members of the PAP shall adhere to confidentiality and conflict of interest policy. Membership application for PAP is published on the ICR website.

The appointment of PAP members occurs triennial, and the term is three years. The term can be extended if consensus on extension is met within the PAP and the ICR Board.

The ICR general management assesses issues for review by the PAP and ensures that members are provided with documentation promptly for consideration. The PAP may nominate sectoral experts, which the ICR general management shall establish and maintain a roster. The sectoral experts may be invited to assess specific issues that may be disclosed to the PAP.

All PAP meetings are held biannually electronically, which the general management arranges with a minimum of 2 weeks' notice in consultation with members. If members cannot attend a meeting, they may nominate a representative to participate in their absence, subject to approval from other members.

Members may be required to spend up to two hours preparing for conference calls, including, inter alia, reviewing proposed revisions and amendments to ICR Program, and 2-3 hours attending each meeting.

General management is responsible for organizing and facilitating meetings, preparing and disseminating agendas and minutes, developing draft updates to ICR Program requirements, processes, and operational guidelines, and managing for review by the PAP.

The general management shall organize and host each meeting of the PAP. Meeting agenda shall include the following:

1. Revisions to ICR Program
2. Methodologies, modules, tools, and revisions approved
3. Strategic direction
4. Updates on markets

The PAP shall strive to reach a consensus on issues discussed, and members shall moderate discussions and facilitate consensus by doing so. If consensus is not reached, the differentiating opinions shall be reflected in minutes and/or reports.

All recommendations by the PAP shall be made publicly available unless the ICR board decides otherwise, e.g., due to confidentiality.

Recommendations by the PAP shall be disclosed to the ICR board no less than two weeks before deliberation, and the board can make decisions regarding the respective proposition.

All documentation and meetings of the PAP are to be written or held in English.

Considering the demand of the respective work area, the ICR board may place the panel in abeyance at any time.

Before providing any review or advisory concerning revisions of documentation or a proposal for new methodologies or revisions, members shall inform ICR that they have no conflict of interest concerning the review.

Revisions to ICR Program

The general management shall prepare and provide all relevant documentation concerning the drafted amendments and proposed revisions of the ICR program operational documentation to the PAP.

The PAP shall consider the proposal for conformity to the principles and consistency within carbon markets and prepare comments and recommendations to the ICR board. The PAP shall make every effort to conclude its consideration and finalize comments and recommendations as soon as practically possible.

Appendix – Document History

Version	Date	Comment
1.0	20.2.2022	First version.
2.0	14.10.2022	Alignment with revised ICR requirement document and ICR methodology requirements.